



BEXAR COUNTY COURTHOUSE
 100 Dolorosa
 San Antonio, Texas 78205

FAX TRANSMITTAL TO: MARGARET G. MONTEMAYOR, BEXAR COUNTY DISTRICT CLERK, Fax # 335-2553
 (PLEASE PRINT OR TYPE)

SENT BY:

Attorney: _____ Fax#: _____ / _____ / _____

Firm: _____ Office Telephone #: _____ / _____ / _____

Mailing Address:

| Street/P.O. Box | City | State | Zip Code |
|-----------------|------|-------|----------|
|-----------------|------|-------|----------|

DESCRIPTION OF DOCUMENT TRANSMITTED (Please send one document per transmittal form):

Cause#: _____ Title: _____

Style: _____ V

If filing a new lawsuit, please specify the type of suit (i.e. Divorce, Damages, etc.): _____ Nbr of pages sent _____

ISSUANCE REQUESTS:

A request for process is included No issuance is requested (go to next section)

PAYMENT OPTIONS:

Select one option below for payment of court costs and/or fax fees.

- Discover Card Authorization is included for payment of filing and/or fax/copy fees.
- A Legal Ease request form is included for payment of filing and/or issuance fees and Fax/copy fees.
- The document submitted does not require payment for filing or issuance fees. A Discover Credit Card or Legal Ease Authorization is included for payment of fax fees.

VERIFICATION OF RECEIPT (for clerk's use only):

FILEMARK:

A new Cause of action has been established under Cause #: _____ In the _____ Judicial District Court of Bexar County.

The following fees will be charged as specified in the payment option selected:

(NOTE: Fees for faxing: \$5.00 per transmission fee \$1.00 per transmitted page \$0.75 per copy as applicable)

- Court Costs/Fax and/or Copy Fees of \$ _____ have been charged to the Discover credit card # provided.
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- We are unable to comply with your request: Incomplete Document Other (see below)

Other:

THANK YOU FOR USING FAX FILING. IF YOU HAVE ANY QUESTIONS, CALL 335-2621

